RESOLUTION 2017-22

Agenda Item

TO: Mayor and City Council

FROM: Zachary Johnson, Director of Utilities

DATE: September 5, 2017

RE: Business Park Master Planning

Purpose

With the gaining interest in our Business Park, it is necessary for the City to institute a plan for development. A Master Plan will provide us the maximum potential for site development and provide the framework necessary for having a successful industrial park. The Master Plan will include extensive site investigation and analysis, specific needs and input from various stakeholder groups, and layout designs and alternatives. The scope of this project is beyond the capacity of City staff. Therefore, we have been working with Bartlett and West to establish the scope of work for this project and an expected cost.

Bartlett and West will be in attendance at the meeting to present the proposal and discuss the project.

Recommendation

Staff recommends the Council approve Bartlett and West's proposal for developing the Business Park Master Plan in the amount of $87,970. Funds for this purchase will need to be taken into consideration when establishing the 2018 Budget.

Resolution 2017-22

A RESOLUTION FOR THE CITY OF CAMERON, CLINTON, DeKALB, AND CALDWELL COUNTIES, MISSOURI TO ACCEPT A PROPOSAL FOR DEVELOPMENT OF THE BUSINESS PARK MASTER PLAN FROM BARTLETT AND WEST, INC.

WHEREAS, the City of Cameron owns 380 acres to be used as a business park; and

WHEREAS, the business park will need to be designed and developed in order to produce marketable lots; and

WHEREAS, a Master Plan is necessary to provide the framework for development and maximize the potential for the business park; and

WHEREAS, the City of Cameron has called upon Bartlett and West to provide such service.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council for the City of Cameron, Clinton, DeKalb, and Caldwell Counties, Missouri as follows:

Section 1. The Council does hereby accept the proposal of $87,970 from Bartlett and West to develop the Business Park Master Plan.

Section 2. The City Manager is authorized to sign ancillary documents to effect the transactions.

Section 3. This Resolution shall become effective upon the date of its adoption.

Section 4. The Mayor is authorized to sign this Resolution on behalf of the City of Cameron.

Section 5. The City Clerk is hereby directed to attest to the Mayor's signature.

PASSED AND APPROVED this 5th day of September 2017.

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Mayor Darlene Breckenridge

ATTEST:

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City Clerk/Finance Clerk