

**CITY OF CAMERON  
CEMETERY BOARD  
NOTES**

**DATE:** April 12, 2021

**TIME:** 3:30 p.m.– 4:23 p.m.

**MEETING PLACE:** City Hall

**OPEN:** XX    **CLOSED:**

This meeting is open to the public, however, it is a Cemetery Board meeting, and no time slot is scheduled for public participation.

**COMMITTEE MEMBERS:** Delores McCool (absent), Vera Lou Newell, Virginia Rhodes, Howard Hackett, Sylvia Fenn

**ALSO PRESENT:** Public Works Director Bontrager, City Clerk Blades, City Manager Rasmussen, Kurt Thompson CMG Graveside, and Philip & Kathleen Joyce (citizens)

**AGENDA ITEMS:**

1. Oaths of Office:  
*City Clerk Blades administered the Oath of Office to Vera Lou Newell.*
2. Review Cemetery Interment bids:  
*The bid for services from CMG Graveside was reviewed, it was the only bid received and there were no increases compared to the previous agreement. The Board recommended forwarding the agreement to Council for approval.*
3. Review Cemetery brochures:  
*The cemetery brochures for 2021 were reviewed. They will be mailed out later this week or next week.*
4. Discuss marker sizes / multiple markers:  
*Discussed the fact that there are no specifications for marker sizes for any of the cemeteries except Graceland Memorial. Also discussed the potential to allow one additional flat marker for spaces with multiple cremation burials. Staff will draft wording to potentially update the Code of Ordinances to address these issues.*
5. Discuss columbariums, niches, benches:  
*Discussed the possibility of adding columbariums, niches and cremation benches to the cemeteries, specifically the unimproved area of Graceland Cemetery. The Board was not in favor of allowing private columbariums or niches but were amenable to allowing cremation benches as long as they were no larger than a typical headstone/monument and as long as they had a solid base so grass and weeds could not grow up under the bench. Staff will propose the addition of City columbariums to the cemetery during the upcoming budget process.*
6. Residency requirement for Board members:

*Staff informed the Board that the Council is considering lifting the residency requirement for Advisory Boards which would include the Cemetery Board.*

7. Unimproved area of Graceland Cemetery:

*The Boards reviewed a map of Graceland Cemetery which detailed the unimproved areas.*

8. Cemetery maintenance issues:

a. Harley Williams granite cover/Graceland:

*Kurt Thompson stated he would be willing to look at the issue with this granite cover to see if there is a possibility his staff could solve the problem.*

b. Leona Smith broken base:

*This issue will be added to the list of headstones that need repair. Unfortunately, there is currently no funds budgeted for repairs.*

9. Miscellaneous

a. McDaniel Cemetery map:

*The map that is being developed for McDaniel Cemetery was reviewed. The City has no plat for this cemetery.*

b. Carolyn Joyce:

*Requested that the peony bushes around the Jones lot in Packard cemetery not be mowed down until after Memorial Day. Reiterated there are no plantings allowed in the cemeteries but agreed to have staff delay mowing the bushes until after Memorial Day this year.*

c. McDaniel Cemetery – Fence around McCorkle Lot:

*Boardmember Hackett took photos of the fence around the McCorkle Lot (the City's founder) and requested it be repaired and painted. Staff will make a request for community project funds from the Council.*

**Dated 04/08/2021**  
**NOTES: 4/13/21**

**Shellie J. Blades, CMC, MRCC**  
**City Clerk**